



Policy Number	3.1.2
Approval Body	Executive Committee
Policy Officer	President + Vice-Chancellor
Approval Date	September 2007

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## 3.1.2 POLICY TEMPLATE

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### ENABLING LEGISLATION + LINKED POLICIES

#### University Act

- *List relevant section of legislation*
- All related University Policies including
  - *List relevant Emily Carr University policies that relate to or affect this policy*
- *List any other relevant legislation*

### OBJECTIVE

*Describe objective and purpose of policy.*

### SCOPE + APPLICATION

*Describe scope of policy and who/what groups it will apply to.*

### POLICY PRINCIPLES

1. *List (numbered) points of policy.*

### DEFINITIONS

*Provide any definitions required to understand and interpret policy. (See recommended format below.)*

**Word/Phrase:** Brief definition.

### POLICY SUPPORTS

*List relevant Emily Carr University procedures and/or guidelines that support this policy.*

### POLICY REVIEW

*Provide information about when and how frequently this policy will be reviewed and/or updated.*