



BOARD OF GOVERNORS – REGULAR SESSION MINUTES

Thursday, September 27, 2018, 10:30 am

Emily Carr University, Boardroom (D2315)

ATTENDANCE:

Voting Members:	Gaye Fowler
Kim Peacock	Randy Lee Cutler
Geoff Plant	Alex Phillips
Gillian Siddall	Susan Wilson
Shauna Bryan	Selina Huang
Sonny Assu	Regrets: Esther Rausenberg
Bill Tam	Non-voting members: Michael Clifford, Kevin Bird Bonne Zabolotney
Scott Hawthorn	Guests: Philippa Mennell, Lori MacDonald, Rita Wong
Keith Reynolds	Support: Carina Clark, EA to the President + Board Secretary

I. ADMINISTRATIVE BUSINESS

1. Call to Order – Kim Peacock, called the meeting to order at 10:39 am.
2. Motion: Adoption of Agenda. The Agenda was approved.
Moved / Seconded to approve the Agenda. Carried
3. Motion: Approval of Previous May 17, 2018 Minutes.
Moved / Seconded to approve the Minutes. Carried

II. PREVIOUS BUSINESS

1. Information: Terms and Conditions for Administrators approved by resolution of the Board July 20, 2018 by remote voting. Kim Peacock reported on the remote voting by email on the Terms and Conditions for Administrators. A Board member raised concern regarding a clause that was not included in the terms. A discussion ensued. The Board did not reach consensus regarding the suggested additional clause. As per Board Bylaws the motion by remote voting is recorded in the minutes:
Moved / Seconded to approve the Terms and Conditions for Administrators. Carried

III. NEW BUSINESS

1. Board Committee memberships. Kim Peacock reported on the vacancies on the Board committees. The Board Executive + HR Committee is fully populated now with the Chair, Vice Chair, three Directors-at-large and the President. The Terms of Reference for the Governance Committee and the Finance +

Audit Committee will be circulated to Board members via email. Board members interested in joining either committee were invited to email Kim.

IV. PRESENTATIONS

1. Student Orientation rollout of the 3.6 Sexual and Gender-based violence and misconduct policy. Gaye Fowler reported on the rollout of the policy, and showed a powerpoint presentation with images. Two faculty members participated in the project, and each had three student volunteers. Maria Goncharova, Faculty. Students: Ruby Pan, Jone Ko, Ruth Weng. This group did the pathways to consent project. Gilly Mah, Faculty. Students: Jayme Lee Fulton, Grace Degelman, Hannah Tsang. This group did the Know campaign that included the poster outlining what to do if you are a Survivor Victim or First Responder to a sexual assault. The Board thanked Gaye, the faculty members and the student members for their excellent and dedicated work with the rollout of the 3.6 Sexual and Gender-based violence and misconduct policy.

2. Lecturer Emeritus Status. Alex Philipps and Randy Lee Cutler referred to the circulated letter of reflections from Frances Grafton, former sessional instructor at ECU. Randy and Alex asked the Board to consider recognizing Frances' invaluable contribution to ECU during her many years as instructor for Undergraduate students and Continuing Studies students. There was a discussion. The Emeritus Committee will meet in November to review applications for Emeritus status. The Board encouraged Randy and Alex to forward a formal Emeritus status application to the Emeritus committee. It was noted that 8.1 Emeritus Status policy and 8.1.1 Emeritus status procedures do not exclude sessional faculty, but the policy and procedures should be reviewed and updated. The policy and procedures fall under Human Resources purview; approval body is the President's Executive Committee. Bonne Zabolotney, Chair, Emeritus committee, reported that a call for Emeritus status nominations will go out to the ECU community shortly. The Emeritus committee brings forward a list of recommendations to the President.
ACTION: The Board asked the President to follow up with the Emeritus Committee regarding the reviewing process for Lecturer Emeritus status, and report findings to the Board.

IV. REPORTS

Kim Peacock reported that due to time constraints, the reports will be emailed to Board members in mid-October. Going forward, written reports will be included in the Board agenda package as per usual process.

1. Chair's report
2. President + Vice Chancellor's report
3. VP, Academic + Provost report
4. VP, Finance + Administration report
5. Executive Director, Student Services / Registrar report

V. OTHER BUSINESS – there was no further business.

VI. INFORMATION: 2018/2019 Board meeting schedule

VII. UPCOMING Meetings:

November 8 Board Committee meetings

November 22 Regular Board meeting and Board In Camera meeting

VIII. ADJOURNMENT: The meeting adjourned at 11:45 am.