



R.A / T.A HIRING REQUEST FORM

STUDENT NAME: _____ STUDENT ID #: _____

International student? Yes No

Note: Student workers must have a valid social insurance number (SIN) prior to start date.

SUPERVISOR: _____ DEPARTMENT: _____

GL CODE: _____ - _____ - _____ POSITION TITLE: _____

START DATE: _____ ANTICIPATED END DATE: _____

POSITION REQUESTED

Please specify:

RESEARCH ASSISTANT

TEACHING ASSISTANT

WAGE RATE:

UNDERGRADUATE LEVEL 1

(\$19.38/hour = \$17.88 base + 4% V + 4.4% Stat)

UNDERGRADUATE LEVEL 2

(\$20.54/hour = \$18.95 base + 4% V + 4.4% Stat)

GRADUATE

(\$25.76/hour = \$23.76 base + 4% V + 4.4% Stat)

PHD

(\$32.21/hour = \$29.71 base + 4% V + 4.4% Stat)

ACCESS REQUEST APPROVAL

If the student worker requires anything beyond basic building access, approval is required by Facilities. Please provide written authorization from the appropriate person for access to the area requested and submit directly to Facilities.

Note: student workers do not get access to the staff lounge or mail room.

Please submit R.A + T.A hiring request forms to Human Resources – hr@ecuad.ca