



# STUDENT MONITOR HIRING REQUEST FORM

---

**STUDENT NAME:** \_\_\_\_\_ **STUDENT ID #:** \_\_\_\_\_

International student?    Yes    No                       Undergraduate    Graduate

**Note: Student must have a valid social insurance number (SIN) prior to start date.**

**SUPERVISOR:** \_\_\_\_\_ **DEPARTMENT:** \_\_\_\_\_

**GL CODE:** \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

**START DATE:** \_\_\_\_\_ **ANTICIPATED END DATE:** \_\_\_\_\_

## POSITION REQUESTED

Student Monitor

(\$19.38 /hour = \$17.88 base + 4% V + 4.4% Stat)

---

## ACCESS REQUEST APPROVAL

If the student worker requires anything beyond basic building access, approval is required by Facilities. Please provide written authorization from the appropriate person for access to the area requested.

Note: student monitors do not get access to the staff lounge or mail room.

---

**Please return this completed form to Human Resources.**

If you have any questions, please phone 604.844.3824 or email [hr@ecuad.ca](mailto:hr@ecuad.ca)