



MINUTES

BOARD OF GOVERNORS – REGULAR SESSION

Thursday, February 20, 2020, 1:30 pm
Emily Carr University, Boardroom (D2315)

ATTENDANCE:

Voting Members:

Kim Peacock	Keith Kerrigan
Gillian Siddall	Esther Rausenberg
Geoff Plant	Emma Somers
Alex Phillips	Keith Reynolds
Scott Hawthorn	

Regrets: Sonny Assu, Bill Tam, Randy Lee Cutler, Shauna Bryan, Selina Huang, Sanya Arora

Guests: Trish Kelly, Michael Clifford, Kevin Bird, Lori MacDonald, Audrey Chen

Support: Philippa Mennell, University Secretary, Carina Clark, EA to the President

Land Acknowledgement.

I. ADMINISTRATIVE BUSINESS

1. Call to Order – Kim Peacock called the meeting to order at 1:52 pm.
2. Adoption of Agenda. The circulated Agenda was approved.

Moved/Seconded to approve the Agenda.

Carried.

3. Approval of the Regular Session Minutes of November 21, 2019.

Moved/Seconded to approve the Regular Session Minutes of November 21, 2019 as presented.

Carried.

Board members were referred to Report in the agenda package from Kevin Bird, Exec. Dir. Student Services + Registrar, which addressed the inquiry regarding services and support for international students raised at the Sept 26th Regular session meeting and again at Nov 21st meeting.

II. BUSINESS

1. For information: FIPPA Delegation of Duties by the Head of a Public Body. Audrey Chen, Senior HR Advisor, spoke to the circulated document. There was a short discussion regarding the annual volume of received FIPPA requests.

Audrey Chen left the meeting.

2. For information: Board representative on Senate.
The Board Chair summarized the role of non-voting Board representative on Senate and invited members to volunteer for this position.

III. REPORTS

1. Chair's Report. The Board Chair reported on the recent meeting with AEST Deputy Minister Shannon Baskerville and her team in Victoria in January, with Dr. Gillian Siddall, to discuss the Strategic Deficit Mitigation Plan. The Board Chair thanked Dr. Siddall, Dr. Trish Kelly, Michael Clifford and the financial team for all their work in developing the thorough budget plan, which was very well-received by the Ministry.
2. Finance + Audit Committee Report. Geoff Plant, Chair of the Finance + Audit Committee, reported on discussions held at the February 6th committee meeting. The VP, Finance + Administration referred to the circulated Financial Report for the Nine Months Ended December 31, 2019. There was a brief discussion.

Moved / Seconded that the Board of Governors approve the Financial Report for the Nine Months Ended December 31, 2019 as circulated.

Carried. One abstention.

3. Governance Committee Report. Keith Reynolds, Chair of the Governance Committee, referred to the recent discussions at the February 6th committee meeting, as per the circulated minutes; Board Skills Matrix, Summary of feedback and development of Board self-evaluation tool. The committee also discussed possible Board professional development opportunities.
4. President + Vice Chancellor's report was included in the agenda package. The Board appreciated the detail provided in the report from various departments on progress made towards Strategic Plan initiatives.
5. VP, Academic + Provost report was included in the agenda package.
6. VP, Finance + Administration report was included in the agenda package.
7. Executive Director, Student Services + Registrar's Report was included in the agenda package.
8. ECU Community highlights.

IV. OTHER BUSINESS

There was discussion regarding the circulated Executive Director, Student Services + Registrar's report on services and supports for international students. It was recognized that additional support for international students is needed in Student Services, and that more resources in the Teaching & Learning center will be added. It was noted that Student Services and the Aboriginal Gathering Place (AGP) are collaborating on recruitment efforts for Indigenous students.

A board member inquired about when a report on the arson, which took place at ECU in October 2019, will be finalized and available to the community. It was reported that information gathering is still in process and will need to be reviewed with the Occupational Health & Safety Committee.

V. UPCOMING MEETINGS + EVENTS – The Board was welcomed to upcoming events, as noted in the agenda package.

VII. ADJOURNMENT – The meeting adjourned at 2:38 pm.