



BOARD OF GOVERNORS – REGULAR MEETING MINUTES

Thursday, November 23, 2017, 1:00 pm

Emily Carr University, Boardroom (D2315)

ATTENDANCE:

Voting Members:

Kim Peacock	Lucille Pacey
Ron Burnett	Alex Phillips
Shauna Bryan	Joakim Zatko
Joey Cheung	Regrets: Geoff Plant, Zdenka Buric, Bill Cunningham, Lynda Brown-Ganzert
Gaye Fowler	Non-voting members: Michael Clifford, Kevin Bird, Bonne Zabolotney
Scott Hawthorn	Guests: Adrian Tees, Philippa Mennell, David Wotherspoon, Rita Wong
Randy Lee Cutler	Support: Carina Clark, EA to the President + Board Secretary

I. ADMINISTRATIVE BUSINESS

1. Call to Order – Kim Peacock, called the meeting to order at 1:05 pm.
2. Approval of AGM September 21, 2017 Minutes. The Minutes were approved.
Moved / Seconded to approve the AGM September 21, 2017 Minutes. Carried
3. Approval of Regular Board September 21, 2017 Minutes. The Minutes were approved.
Moved / Seconded to approve the Regular Board September 21, 2017 Minutes. Carried
4. Adoption of Agenda. The agenda was approved.
Moved / Seconded to approve the updated Agenda. Carried
5. Oath of Office: Randy Lee Cutler. Kim Peacock reported that Randy Lee Cutler has completed a 3-year term on the Board, and has been elected for another 3-year term. Randy read the Oath of office.

II. REPORTS

1. Chair's report. Kim Peacock reported that Lynda Brown-Ganzert will not stand for a re-appointment, due to time constraints. Lynda's term on the Board expires December 31, 2017. There will be a financial report by Michael Clifford in the Board In Camera meeting this afternoon. The Presidential search process is well underway. There is an ECU Community Open Forum this afternoon, an expression wall will be going up by the cafeteria and the Presidential position advertisement has been published. Kim acknowledged Adrian Tees, Associate VP, HR and Philippa Mennell,

University Secretary, who have both served as neutral parties on the Presidential search committee.

2. President's + Vice Chancellor's report. Dr. Ron Burnett reported on a recent meeting with Translink regarding the upcoming skytrain project by ECU. Dr. Burnett suggested that a Transportation/Construction Board subcommittee should be formed next year.

Dr. Burnett reported on recent meetings and events at ECU:

- The Association of Independent Colleges of Art and Design (AICAD) held a conference for Presidents at ECU November 8-9, and it was very well-attended.
- BC Association of Institutes and Universities (BCAIU) held a Presidents' meeting at ECU on November 20. Dr. Burnett is the Chair of BCAIU.
- The Big Reveal Open House on October 27-28 was a success and attended by 4500+ visitors.
- An important Donor event was held at ECU on November 16.

Dr. Burnett finished his report by referring to the research information, which was included in the Board agenda package, and pointed out that over 60 faculty members have participated in research grant applications.

3. VP, Academic + Provost's report. Bonne Zabolotney presented the Data Academic Informatics Report 2017. The report details student population and distribution, program enrollment and grade distribution. Section counts and faculty workload allocation, section allocated to regular and non-regular faculty and lecturers, FTE equivalents assigned to sections, and annual undergraduate sections taught from Fall 2003 to Spring 2017. The report also details workload for each Faculty (Art, Culture + Community, Design + Dynamic Media, Graduate Studies) and how faculty spend their time (teaching, researching, administration, supervision, faculty association, sabbaticals, LOAs, LTDs, curriculum special projects, unpaid FTE). The report is distributed publicly to the ECU community, and is meant to provide a basis of information and fact for committees and groups to work from for various purposes. The next steps in building momentum around data and reporting include identifying gaps in the information included in the report, and identifying ways to improve data communication and distribution. The Board and Ron Burnett thanked Bonne Zabolotney for important work and a great report. The full report is available to Board members.
4. Executive Director, Student Services / Registrar's Report – Kevin Bird reported that ECU is a registered and approved Naloxone "site" as of November 15, 2017. A "site" means that Naloxone kits are available at no cost, and the site location is added to the BC Government website.
Note: Kevin Bird's full report to the Board was emailed to Board members following the meeting.
5. Governance report. Lucille Pacey reported that the Governance Committee reviewed and discussed the Board Evaluation Survey report, and will share findings with the full Board at a later date.

III. OTHER BUSINESS

IV. UPCOMING BOARD MEETING: February 22, 2018

V. ADJOURNMENT – the meeting adjourned at 2:00 pm.