



SENATE BUDGET COMMITTEE MINUTES

MONDAY, APRIL 4, 2016
10:00 AM, BOARDROOM (210)

- | | |
|----------------------|------------------------|
| Ron Burnett | Patricia Kelly |
| Bonne Zabolotney | Gloria Han |
| Ruth Beer | Celeste Martin |
| Shauna Bryan | Deborah Shackleton |
| Graham Case | Susan Stewart |
| Judy Davis | Danielle Zandvliet |
| Jennifer DeDominicis | Joakim Zatko |
| Joey Cheung | Danuta Zwierciadlowski |
| Katherine Gillieson | |

Regrets: Geoff Plant, Haig Armen, Mimi Gelman, Chris Hethrington, Jorma Kujala, Julie York, Chelsea Yuill
Guests: Michael Clifford, Philippa Mennell, Chris Jones, Lori McDonald, Rita Wong

I. ADMINISTRATIVE BUSINESS

1. Call to Order
Bonne Zabolotney, Chair, called the meeting to order at 10:03 am.

2. Motion: Approval of March 21, 2016 Minutes. The Minutes were approved.
Moved / Seconded to approve the March 21, 2016 Minutes. Carried

Motion: Approval of March 21, 2016 In Camera Minutes. The In Camera Minutes were approved.
Moved / Seconded to approve the March 21, 2016 In Camera Minutes Carried

3. Motion: Approval of Agenda. The Agenda was approved.
Moved / Seconded to approve the Agenda. Carried

4. Review Senate Budget Committee Terms of Reference – Bonne Zabolotney, Chair, Senate Budget Committee, referred to the circulated Terms of Reference which states that the Mandate and Authority of the Senate Budget Committee is to review the draft annual operating budget submission and make recommendations to the President and Vice President, Finance + Administration for their consideration before presenting the final budget to the Board for approval.



II. BUSINESS / DECISIONS

1. Presentation and Review of 2016/17 Operating Budget. Deborah Shackleton, Chair, Senate Governance Committee, reported that she met with Michael Clifford, VP, Finance + Administration, on behalf of the Governance Committee, last week to review the Operating budget. Michael Clifford presented the 2016-2017 Operating Budget PowerPoint presentation to the Senators. A discussion ensued.
 - The total revenue projected for year ending March 31, 2017 is \$28,907,600. The total expenditures projected is \$28,821,963. The projected surplus is \$85,637.
 - The Undergraduate domestic tuition fee increase is 2% which is in line with the Provincial Tuition Limit Policy, 6 % increase to Undergraduate international tuition, 4% increase to Graduate tuition – Resident and Low Res tuition fees, 2 % increase to Learning Access fee.
 - Projected Ministry Allocation for 2016/17 is \$13,198, 479. Ministry delivery target is set at 1391 FTEs, ECU Domestic FTE Delivery is projected at 1446. Unfunded FTE delivery is 53, or a 4 % premium over Ministry delivery target.

Jennifer DeDominicis, VP, Enrolment + Student Services/Registrar, presented projected enrollment planning information and statistics to the committee. Projections for Fall 2016:

- Projected yield; 292 Domestic, 126 international = 418 to yield target of 378.
- Transfer Applications; Projected yield 75 Domestic, 25 International.
- Grad Studies yield to date: 23
- Applications to Majors from Foundation: 371
- Projected total Enrolment 1254 Domestic, 366 International and 75 Graduate students.

Bonne Zabolotney, VP, Academic + Provost, reported on 2016 key investments in the following areas:

- Student Services Increased support for aboriginal programs and elders, and student awards and bursaries.
- IT Infrastructure; Increased support for staffing and infrastructure.
- Academic area; Continued commitment for scholarships, TAs, RAs in Graduate Studies. Continued funding and plans for The Commons activities for 2016/2017. Funding support for Emily Carr's DESIS lab. Lab at Milano/Liminal Labs. Tenure-track Faculty Hires. Hiring; Dean, Faculty of Culture and Community, Associate Vice-President, Research, Dean of Graduate Studies
- Wood Innovation Design Centre / Prince George; Development of proposed Diploma in Wood Product Design and proposed Master of Applied Arts in Indigenous Leadership. Engagement of Living Labs.



A discussion ensued. Senate accepted the 2016/2017 Operating Budget as presented.

Moved / Seconded to accept and recommend the 2016/17 Operating Budget for approval to the Board of Governors.

Carried

IV. NEXT MEETING: May 9, 2016.

V. ADJOURNMENT – The meeting adjourned at 11:30 am.