



ECUAD PRESIDENTIAL SEARCH COMMITTEE

Approved by the Board of Governors August 17, 2023

Mandate

The Presidential Search Committee (Search Committee or Committee) acts in an advisory role to the Board of Governors.

The Search Committee's mandate is to act in the best long-term interests of the University in selecting and recommending the best possible candidate to lead the University as President + Vice-Chancellor.

In carrying out its mandate, the Search Committee will receive from the Board of Governors (the Board) a statement of the leadership experience and qualities sought in the new President + Vice-Chancellor. The Search Committee's work will include:

- Ensuring there is a review of institutional needs and objectives, consultation with the University community on the qualities sought in the new President + Vice-Chancellor;
- Issuing a call for nominations and applications, and search out suitable candidates for the position;
- Establishing short-list of candidates and interview the top-ranked candidates; and
- Establishing further procedures as required or with consideration for guidance from advisors to the Committee, to ensure that the most suitable candidate(s) are being recommended.

The Search Committee is responsible to bring a recommendation to the Board. The Committee will strive to bring a final candidate, that has the clear support of the Committee, forward to the Board.

Committee Membership

The Search Committee is chaired by the Chair of the Board of Governors.

The Committee composition is broadly reflective of the University community and comprises 14 individuals:

- Board Chair, who serves as Committee Chair
- 2 Order-in-Council Board Members (appointed by and from amongst OIC Board Members)
- 1 Faculty Board Member *
- 1 Student Board Member **
- 1 Senator (appointed by Senate)
- 1 Dean (appointed by the Deans)
- 1 Vice-President or Associate Vice-President (appointed by the Executive Group)
- 2 Faculty Members (appointed by Faculty Association) *
- 1 Students (appointed by ECSU) **
- 1 Staff (appointed by CUPE)
- 1 Alumni (appointed by the Alumni Association)
- 1 Member of the ECU Aboriginal Community (appointed by the Aboriginal Gathering Place)

* Faculty members (including the faculty board member) are expected to be appointed from different faculties

** If the student board member is an undergraduate student, then ECSU is expected to appoint a graduate student (vice-versa)

Should there be a vacancy on the Search Committee part way through the process, the Committee Chair has the authority to leave the position(s) vacant and/or to invite replacement(s) as deemed appropriate.

Search Committee Member Role

Members of the Search Committee, collectively and individually, play a key role in supporting the integrity and fairness of the search process. Members are required to acknowledge and sign a Commitment to Service and Confidentiality Agreement that outlines their obligations and expectations of them in the search process.

Procedures

Quorum is 60% of the membership of the Committee.

The Search Committee may develop additional meeting and other procedures to support its work and on the understanding that all proceedings be conducted in strict confidence.

Committee Resources

The University Secretariat and the Associate Vice-President, Human Resources will provide support to the Search Committee.

Accountability

The Search Committee is accountable to the Board of Governors.

The Search Committee will generally report to the Board of Governors through the Search Committee Chair.