



Approval Authority	Senate
Responsible Administrator	University Secretary
Approval Date	January 2009, September 2021, September 2013, May 2014, October 2015, October 2017, April 2021, February 2022
Review Date	Annual - September

SENATE GOVERNANCE COMMITTEE – TERMS OF REFERENCE

- Senate Governance Committee Membership:** Senate Governance Committee is a standing committee of Senate and is subject to the Senate Bylaws, including Article IX Conflict of Interest and Code of Conduct.
- Senate Governance Committee Membership:**

<p>Voting Members (8):</p> <p>3 ex-officio members:</p> <ul style="list-style-type: none"> - President & Vice-Chancellor - Vice-President Academic & Provost - Registrar & Secretary of Senate <p>5 members elected by & from among Senators:</p> <ul style="list-style-type: none"> - 1 Administrator - 1 Faculty - 1 Student* - 1 Dean - 1 Staff <p><i>* If no Student Senator is available or able to serve, a Student Member of a Senate Committee or designate from the Student's Union are eligible to be nominated.</i></p>	<p>Non-voting Members (1):</p> <ul style="list-style-type: none"> - University Secretary <p>Committee Support:</p> <ul style="list-style-type: none"> - Associate University Secretary <p>Note: Additional non-voting members may be appointed by the Committee to bring expertise to the Committee for specific periods of time. Voting members may only be added by amendment to these Terms of Reference.</p>
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- Chair** – A Chair will be elected annually from among the voting members of the Committee.
- Terms** – Elected members sit for two-year terms or until their term on Senate ends, whichever occurs first. Elected members may be re-elected for additional two-year terms. Elections are generally held in September, but may be held at any time to fill a vacancy.
- Quorum** – Quorum is a majority of the current voting members of the Committee.
- Meetings** – The Governance Committee will generally meet monthly during the Academic year, and otherwise as needed at the call of the Chair.
- Authority and Mandate** – The Governance Committee liaises with Senate Executive on all governance and policy issues. Without limiting, the Committee is responsible for reviewing and making recommendations to Senate with respect to:
 - Senate Bylaws and Senate Committee Terms of Reference
 - Schedule of Senate Meetings and Senate Committee Meetings
 - Policies requiring Senate approval, including Policies or Procedures dealing with elections under the *University Act*
 - Communications and liaison with the Board in accordance with the *University Act*
 - The Senate Handbook, orientation of new Senators, and ongoing education and training
 - Evaluation of Senate

