## GOAL SETTING

***Team Member: Leader:*** ***Date:***

*The leader and team member meet to discuss their common goals for the next year. When the goals are identified, a conversation takes place around what each other need from the partnership to be successful in achieving the identified goals. The nature of the conversation is focused on how the team is enabled to succeed:*

|  |
| --- |
| **Optional: Team/Departmental Goals for 2022***The team member or leader can list the main departmental goals/focus for the year to provide some added context in how the employees goals align with the strategic goals of the team and the University’s Strategic Plan.*  |
|  |

| **Goal + Goal Category****Core****Elective**  | **Goal + Anticipated Outcome** | **Goal Details + Discussion points** | **Accountable:** How does this goal align to the University’s Strategic Plan or EDI Action Plan? | **Measurable:** What factors will define a successful outcome or contribution toward the goal?  |
| --- | --- | --- | --- | --- |
| **1. Job Function Goal** |  |  |  |  |
| **2. Equity, Diversity, and Inclusion Goal**  |  |  |  |  |
| **3. Reconciliation Goal** |  |  |  |  |
| **4. Stretch Goal** |  |  |  |  |
| **5. Collaboration Goal** |  |  |  |  |
| **6. Professional Development Goal** |  |  |  |  |

 

 Leader’s signature Date signed

 

 Staff member’s signature Date signed