

Policy Number	Library + Archives Policy
Approval Body	ECU Library and Learning Commons
Policy Officer	Vanessa Kam
Approval Date	August 2024

Policy on ECU Library + Archives Displays

Linked Policies

- All related University Policies including
 - Library Collection Development Policy
 - Library + Archives Exhibition Policy and Agreement
 - Academic Freedom

Objective

The objective of this policy is to describe protocols for the creation, presentation, and promotion of ECU Library + Archives collection displays.

Scope + Application

This policy applies to all Library + Archives displays (including digital and thematic displays) that appear on the Staff Picks and Reading Room shelves throughout the calendar year.

Policy Principles

1. ECU Library + Archives employees have the exclusive and ultimate authority to conceive, develop, install, promote, and set priorities for Library + Archives displays (including Staff Pick displays) for the ECU community.
2. Library + Archives displays are a vehicle to showcase and promote our collections and their relevance to the ECU curricula and community.
3. Library + Archives employees bring special knowledge of the collection, training and expertise, professionalism and established workflows to their work on displays.
4. The work of conceiving and mounting Library + Archives displays will be distributed among the entire Library + Archives team.
5. The team may prioritize themes for displays based on the Library + Archives Vision, Mission, Values and Goals, the broader ECU Strategic Plan, and mandate letters from the BC Ministry of Post-Secondary Education and Future Skills.

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6. The Library + Archives team endeavors to represent a broad spectrum of perspectives and opinions in its displays and to pay homage to and celebrate the diverse creatives reflected in our collections.
7. Library + Archives displays align with the principle of “Freedom to Read” found in ECU’s Academic Freedom Policy. As our displays feature our collections, “Freedom to Read” applies to our displays as follows: “No library materials will be proscribed or removed because of partisan or doctrinal disapproval. In no case shall materials be excluded because of the race or nationality or the social, political, or religious views of the author.”
8. The Library + Archives team may choose to collaborate with other ECU staff, faculty, and students in the conception, development, and installation of Library + Archives displays.
9. Library + Archives displays will be vetted with the Library + Archives team for approval before mounting the display.
10. Concerns, praise, or complaints about Library + Archives displays are always welcome by the team and will be evaluated according to this policy. All feedback will be considered equitably, thoughtfully, and respectfully.

Definitions

Library + Archives Displays

“Library + Archives Displays” refer any display of books, videos, journals, primary source materials, works on paper, and other resources from the Library + Archives collection.

Library + Archives Employees/Library + Archives Team

“Library + Archives Employees” and the “Library + Archives Team” consist of faculty, staff and administrative members of the ECU workforce.

Staff Picks

“Staff Picks” means a short-term Library + Archives display consisting of a small number of items curated by Library + Archives employees based on their knowledge of the collection. Topics are intended to encourage interaction with the collection, and can include curricular themes, notable dates, or subjects of personal interest to the Library + Archives team.

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Reading Room

“Reading Room” means a long-term display curated by one or more Library + Archives employees based on a larger number of items from the collection which relate to a topic of curricular or local importance.

Roles and Responsibilities

Library + Archives employees have final authority for all decisions regarding displays in the ECU Library + Archives.

Policy Review

This policy should be reviewed and updated every three years.