



Approved by	Senate
Approval Date	November 30, 2020
Reviewed	

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## RESEARCH ADVISORY COMMITTEE

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### TERMS OF REFERENCE

#### Voting Members

- AVP, Research + Dean, Jake Kerr Faculty of Graduate Studies
- 1 member of the Aboriginal Advisory Committee who is an Aboriginal Faculty or Staff member
- 6 Faculty members (2 per UG Faculty) elected by the faculties
- 1 CRC as appointed by the AVP, Research
- 1 Research Centre Director as appointed by the AVP, Research
- 1 Graduate Student as appointed by the Dean, Jake Kerr Faculty of Graduate Studies in consultation with the Student Union

#### Non-voting Members

- Any other member of the University Community (students, staff, faculty) whose expertise would be of benefit to the Committee, as appointed by, or by invitation of, the Chair of the Committee.

#### Support

Support for the Committee will be provided by the EA to the AVP, Research

#### Chair

AVP, Research

#### Mandate

##### *Authority*

This Committee reports to Senate on a regular basis.

##### *General Responsibilities*

- Will review draft proposals and recommend approval of the *Strategic Research Plan* to Senate by end of Spring 2021.
- Will review the proposal to establish a standing *Senate Research Committee*, which will advise on issues relating to external granting agencies that provide funding to the University and will engage in ongoing advice to Senate related to research, including strategic planning, and policy development

### *Term*

The *Research Advisory Committee* is established on an ad hoc basis to perform specific functions in support of items for review and approval by the Senate in 2021: update to the University's Strategic Research Plan and consideration of a standing Senate Research Committee. Following the completion of its responsibilities in 2021, as stated above, this ad hoc committee will be discharged.

### **Conflict of Interest**

Members must consider the Conflict of Interest and Code of Conduct Bylaws prior to any discussion or resolution being considered that would involve budget adjustments affecting the closure of a specific instructional program, area or Faculty, reductions in their operations, or other situations that might constitute any real, potential or apparent conflict of interest.

### **Meetings**

At the call of the Chair of the Committee and on a monthly basis during the academic year. A quorum of the Committee shall consist of 50% plus one of the eligible voting members.