

SHOPS + STUDIOS

Curriculum Planning Tool

FACULTY Use this form to communicate support needs in Shops + Studios facilities during the specified course. Technicians will confirm support or make modifications based on volume of requests received each semester. Fill form using Adobe Acrobat, and email to the area where you are requesting support (emails listed below).



Faculty Name	ECU Email	Date
Course Mnemonic	Course Day + Time	Format <input type="checkbox"/> Hybrid <input type="checkbox"/> In-Person
Technician Consulted? <input type="checkbox"/> Yes <input type="checkbox"/> No	Technician Name	
Support Type <input type="checkbox"/> Process / Material Workshop <input type="checkbox"/> Safety Orientation <input type="checkbox"/> Specific Equipment Training <input type="checkbox"/> Other		
Requested Support Tied To <input type="checkbox"/> Specific Project <input type="checkbox"/> Recurring Access <input type="checkbox"/> Interdisciplinary Support <input type="checkbox"/> Other		



Select the area where you are requesting support

<input type="checkbox"/> Foundation Shop <i>foundationtechs@ecuad.ca</i>	<input type="checkbox"/> Film + Screen Arts <i>fmsatech@ecuad.ca</i>	<input type="checkbox"/> Print Media Studio <i>printmedia@ecuad.ca</i>
<input type="checkbox"/> Animation Studio <i>animtech@ecuad.ca</i>	<input type="checkbox"/> Flexible Materials Lab <i>rdolphin@ecuad.ca</i>	<input type="checkbox"/> Sculpture Wood Shop <i>dmorgan@ecuad.ca</i>
<input type="checkbox"/> Ceramics Studio <i>ceramics@ecuad.ca</i>	<input type="checkbox"/> Interaction Design Lab <i>ixdtech@ecuad.ca</i>	<input type="checkbox"/> Soft Shop <i>softshop@ecuad.ca</i>
<input type="checkbox"/> Communication Design Studio <i>comdtech@ecuad.ca</i>	<input type="checkbox"/> Metal Shop <i>irhodes@ecuad.ca</i>	<input type="checkbox"/> Stretchers + Surfaces Wood Shop <i>pntgtech@ecuad.ca</i>
<input type="checkbox"/> Design Wood Shop <i>designwoodshop@ecuad.ca</i>	<input type="checkbox"/> New Media + Sound Arts <i>nmsatech@ecuad.ca</i>	<input type="checkbox"/> Mixed Reality Lab <i>arden@ecuad.ca</i>
<input type="checkbox"/> Digital Fabrication Lab <i>digfab@ecuad.ca</i>	<input type="checkbox"/> Photography <i>phototech@ecuad.ca</i>	<input type="checkbox"/> WIP Lab <i>wip@ecuad.ca</i>



Skill Level / If instruction pertains to a particular project Beginner Intermediate Advanced



Course Learning Outcomes + Key Topics

Required Materials + Equipment



Indicate Support Needs for the Semester

<input type="checkbox"/> WEEK 1 <input type="checkbox"/> WEEK 2 <input type="checkbox"/> WEEK 3 <input type="checkbox"/> WEEK 4	
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<input type="checkbox"/> WEEK 5 <input type="checkbox"/> WEEK 6 <input type="checkbox"/> WEEK 7 <input type="checkbox"/> WEEK 8	
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<input type="checkbox"/> WEEK 9 <input type="checkbox"/> WEEK 10 <input type="checkbox"/> WEEK 11 <input type="checkbox"/> WEEK 12	
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Key Deadlines

- Design Freeze:
- Final Critique:

- Critique:
- Other:

- Critique:
- Other:



Details of Support / To be filled by Technical Services staff

Start Date

End Date

Reviewed By

Date